

# ESL Certificate and Immersion Program Application Form

\_\_\_\_\_ *Date received (for official use)*

## A. Personal Information

Name _____			
_____	_____	_____	_____
_____	_____	_____	_____
Penn State ID number	Age	Birth date	Male/Female
Home Address: _____			
_____			
City: _____ State: _____ ZIP: _____			
Daytime Phone: _____ Home Phone: _____			
Email: _____			
What PA certification level(s) do you hold or are you currently working on? And in what area(s)?			
_____			
_____			
Passport number: _____			

**B. Education** List, in chronological order, all postsecondary institutions attended or still attending. (List the most recent first.)

### Undergraduate Schools:

Institution	Dates of Attendance	Degree and Graduation Date
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In what field is your undergraduate degree? \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

**Indicate the semester/year when you will do student teaching (for education undergraduates only).**

**Note: According to Penn State policy, you may not take courses while student teaching.**

### Graduate and Professional Schools:

Institution	Dates of Attendance	Degree and Graduation Date
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**Courses or Professional Development Related to Teaching ESL:**

Name and Description of Program or Course

Dates

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**B.2** Other than your native language, which languages have you studied or speak, read, write, or understand? Please rate your abilities in the four skills (Excellent, Good, Fair, Basic). If you do not feel competent in another language, please leave blank. (*Skills in another language are NOT required.*)

Language	Speak	Understand	Write	Read

**C. Teaching**

Are you currently teaching? Yes \_\_\_\_\_ No \_\_\_\_\_

How long have you been a teacher? \_\_\_\_\_

If you are now teaching part-time or full-time, please indicate:

Present Employer \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Address: \_\_\_\_\_

Title/Primary Responsibilities: \_\_\_\_\_

List previous work experience as an educator, including the nature of your work, name of employer, and approximate dates of employment.

Name and Address	Primary Responsibility	Dates Employed
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**C.1** Do you have experience teaching English as a Second or Foreign Language (include volunteer teaching)? If so, please specify dates, locations, and job description below. If not, enter "none" in the box provided.

**C.2** Have you ever studied or worked (volunteer or paid) **in another country**? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes, please give dates, locations, and description of study/work. If not, enter "none" in the box provided.

**D. Personal Statement:** Please answer both questions separately, single-spaced, on a separate sheet of paper(s).

1. Explain what you expect to learn from this experience and why you selected this program. (maximum 500 words)
2. Explain why you are a good candidate for this program. (maximum 300 words)

**E. Professional or Academic References**

Please indicate below three professional references. Ask **TWO** of them to mail a letter to the address (or email) below recommending you for this program. The letters of recommendation should address your readiness for learning and teaching in another country, as well as additional information that will help to evaluate your application.

1) Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

2) Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

3) Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**F. Transcripts**

Please request that transcripts (unofficial) for all undergraduate (or graduate) courses be sent to the address below.

**G. Acceptance and Payment Policy**

Program enrollment is limited and Penn State will select participants based on the applicant’s match with the unique opportunities that this learning experience offers. Selected applicants will be notified in early December, with the first course beginning in January. Upon selection, you will receive an acceptance letter with a request to make a deposit and with the payment dates according to the published schedule. Additional application documents will be requested at that time. The total program fee must be paid by May 15. Please make payment by check payable to *The Pennsylvania State University*. (See “How to Apply” instructions for information on possible loans and scholarship programs.)

**H. Cancellation Policy**

**Due to the nature of this program, cancellation fees apply. Please be sure to read the cancellation section of the How to Apply document and confirm below that you have read and understand the cancellation policy.**

I hereby state that the information provided herein is true and accurate. Further, I have read the “How to Apply” document on the TESL program site.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send application and reference letters to:

**CAROLYN ANDERSEN**  
128 Outreach Building, University Park PA 16802

phone: 814-865-3443  
fax: 814-865-3749